

Town/Community Plan Action Sheet

Local Government

	Responsibility	Timescale	Comment
☒ The Town Council could approach Cromwell College about including work of Town Council in the curriculum.	Chatteris Town Council	May 18	Write to Cromwell C.C. and offer to speak to students, give Powerpoint presentation. Teacher at Cromwell is becoming a Parliament Teacher.
☒ Active promotion of council work in Centrepoint, local press and social media.	C.T.C.	Ongoing	Full page Council update in every Centrepoint, press releases to local papers, new Council Facebook page
☒ Consider a youth representative on the Town Council.	C.T.C	May 18	Include invitation to attend meetings in Cromwell letter; meetings open to public.
☒ Publish photographs of councillors on Town Council website.	C.T.C.	May 18	Photos to be taken & published
☒ Publish a simple information sheet about different levels and responsibilities of local government.	C.T.C.	May 18	CLlr J Carney to create Powerpoint presentation to go on Council website.
☒ Initiate a project to increase voter turnout in local elections.	C.T.C.	By May 19	Encourage electors by social media to turn out and vote.
☒ Establish an annual Town Council engagement event.	C.T.C.	Ongoing	Annual Town Meeting in May
☒ Consider alternative venues for meetings.	C.T.C.	Ongoing	Council Chambers best venue.

Transport

☑ Set up a meeting with the mayor of Combined Cambs and Peterborough Authority to look at public transport issues and to review bus routes and timetables.

☑ Any new Southern Bypass to include a 'sound barrier', safe cycle routes and walkways.

☑ Expand safe cycle routes on existing roads.

☑ Consider feasibility of a one way system in the town centre.

☑ Develop cycle proficiency initiatives for children.

☑ Expand the Community car scheme and develop a 'Lift Share' project.

Responsibility	Timescale	Comment
All Councils	Long term Plan	Mayor has already had meeting with limited success; Council continues to battle for improved public transport. Council organising new bus service with FACT.
Cambs County Council	Long term Plan	Council will encourage consideration of ideas.
Cambs County Council	Long term Plan	Town Council has already submitted cycle routes wish list to County Council.
All Councils	Long term Plan	Idea considered and rejected in 2000 when town centre regenerated. Could be considered again when funds allow remodelling of centre.
Police	Ongoing	PCSOs organise in primary schools.
Volunteers	1 year	Invite member of scheme to Council meeting to discuss idea.

Policing and Crime

☒ Expansion of Neighbourhood Watch into different areas of the town.

Responsibility

N.H.W.

Timescale

Ongoing

Comment

Idea already being explored.

☒ Ensure a focus on community policing – agree a target for a visible police presence in the town.

Police

Ongoing

Town Council is continually pushing for a visible police presence. Police are invited to all Town Council meetings and if unable to attend provide a report & answer questions.

☒ Speeding signs on household bins (sponsored).

F.D.C.

1 Year

Town Council will request FDC investigate idea.

☒ 20 MPH speed limit by schools.

County Council

Ongoing

20mph zone outside Cromwell is currently being pursued. LHI bid has gone in.

☒ Traffic warden to enforce parking regulations –could consider joint funding with other councils.

C.T.C.

Long term Plan

Council relies on PCSOs to carry out regular patrols and issue tickets. Council identifies hot spots. Cost of Traffic Warden is an issue.

☒ Find a place for public to speak to police in private.

Police

Long term

Council will pass on request. A suitable room may soon be available.

Health and Wellbeing

☒ Review of community health facilities (including dentistry).

N.H.S.

Ongoing

Town Council cannot influence.

	Responsibility	Timescale	Comment
☒ Use of section 106 money for a NHS dentist and GP surgery. Funds for	N.H.S.	Ongoing	Not permitted to use Sec 106 this use. Can only ask for land to be allocated for purpose and this has been requested.
☒ Support the work of 'Healthy Fenland' and 'Active Fenland'.	C.T.C.	Ongoing	Town Council advertises classes, helps with promotion. Projects can apply to Town Council for funding to allow them to continue. Town Council is developing pocket park to encourage fitness
☒ Encourage use of the Chatteris gym.	C.T.C.	Ongoing	Town Council has always encouraged use of gym as it invested heavily in the project. Council will continue to promote the facility on social media and will continue to monitor its sustainability
The Environment			
☒ Action on dog fouling.	F.D.C.	Ongoing	Hotspots are reported to FDC who are continually taking action and have appointed a company (Kingdom) to help tackle the problem.

	Responsibility	Timescale	Comment
Survey and review existing litter bin provision.	F.D.C.	May 18	CTC will request list of bin locations from FDC and will review provision.
☒ Develop more green open spaces and footpaths. space	C.T.C.	Ongoing	CTC developing a pocket park at Little Acre Fen, applying to create a footpath at the rear of The Elms, encouraging FDC to tidy and develop the open space at the rear of the Church and encouraging the provision of open and footpaths on new developments.
☒ Continue support of Chatteris in Bloom and Christmas Lights.	C.T.C.	Ongoing	CTC has always given grants to both organisations and this year substantially increased grants to both.
☒ Explore possibility of establishing temporary recycling facilities.	F.D.C.	Long Term	Town Council fought closure of recycling facilities. Re-establishment very unlikely.
☒ Promote the Cambridgeshire Highways pot hole reporting scheme.	C.T.C.	May 18	CTC will put information on website & Facebook page.
☒ Keep street lighting concerns under review.	C.T.C.	Ongoing	CTC will do so. Faulty lights reported and TC has pledged money to fund night time lighting if required.
Social Activities			
☒ Support for clubs and societies wanting to meet in the <i>evening</i> .	C.T.C.	Long Term	CTC would welcome any club wishing to meet in the evening. Grants always available

	Responsibility	Timescale	Comment
☐ Develop more evening academic adult education.	?	Long Term	All attempts in the past by other authorities to develop classes have been supported by the Town Council
☐ Support for swimming facilities.	C.T.C.	Ongoing	CTC supported Kingfishers Swimming Club with a grant to train teachers and continues to fight for a new pool in the town.
☐ Support for walking e.g. provide maps on notice boards and ensure that designated footpaths are well maintained.	C.C.C.	Ongoing	Maps are available in library. Any problems are reported to the County Council. TC will promote link to on-line footpaths reporting facility.
Future Development			
☐ Devise a prioritised list of possible projects to which housing developers' could make a contribution.	C.T.C.	1 year	CTC will work on a list.
☐ Support the work of the Civic Society in promoting sustainable development in the Chatteris conservation area.	C.T.C.	1 year	CTC awaits information from the Civic Society. In the meantime CTC comments on all planning applications following planning rules and regulations.
☐ Ensure that all new dwellings built have at least two car suggestion.parking spaces.	National Policy	Long Term	There is no legislation to back this CTC always encourages the provision of sufficient parking spaces.

Shops and Other Services

	Responsibility	Timescale	Comment
☒ Establish a Chamber of Commerce or Federation of Small Businesses.	Local Businesses	Long Term	Council members have tried to establish such groups in the past but groups have quickly ceased meeting. It is for businesses to set up such a Federation.
☒ Encourage a broader range of restaurants.	F.D.C.	Long Term	Agree more restaurants are needed and CTC would support applications (if suitable) but it is not the Town Council's responsibility.
☒ Develop a marketing strategy for the town and its services.	F.D.C.	1 Year	CTC to encourage FDC to develop a marketing strategy.
☒ Consider a part-time traffic warden to improve problems with car parking outside the shops in the Town Centre.	C.T.C.	Long Term	See under Policing and Crime.
☒ Ensure that all redevelopments in town centre are compliant with the requirements of the Disability Discrimination Act (ramps, wider doorways etc.).	F.D.C. & C.C.C.	Ongoing	Planners at FDC and CCC check for DDA compliance.

Local Media

☒ Expand Centrepont content possibly with more visual Material and colour and develop online options.	Centre Association	Long Term	Centrepont is on-line, costs likely to be prohibitive. Will forward comments to volunteers who produce publication.
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	Responsibility	Timescale	Comment
☐ Establish a number of distribution points for the <i>Fenland Citizen</i> and <i>Cambs Times</i> .	Publishers	Long Term	It is possible to read both publications in the library, Cromwell library and on-line. Publications can also be purchased in newsagents.
Employment			
☐ Encourage the establishment of a Chamber of Commerce / Federation of Small Businesses.	Local Businesses	Long Term	See Shops and Other Services.
☐ Positive encouragement to establish small businesses in the town through planning e.g. empty shops or above shops.	F.D.C.	Ongoing	CTC welcomes businesses and encourages in any way it can. Job Club runs every Friday in the Library.
Youth Survey			
☐ To install further traffic calming measures between Cromwell Community College and Wenny Recreation Ground.	C.T.C. & C.C.C.	Ongoing	CTC has submitted an application for LHI funding for traffic calming measures.
☐ To install traffic calming measures at other locations as specified in question 1 (road safety).	C.T.C. & C.C.C.	Long Term	CTC has been awarded LHI funding for a Mobile Vehicle Activated Speed unit which will be moved to different locations in the town. CTC will continue to apply annually for LHI funding for traffic safety measures.

	Responsibility	Timescale	Comment
☒ To include pupils and students in the development of the local environment e.g. the existing parks and skateparks, the pocket park and new housing developments.	C.T.C. & F.D.C.	Ongoing	Cromwell pupils designed the Wenny skatepark. CTC will encourage pupils input into future projects.
☒ To encourage the development of opportunities for more children and young people to become directly involved in environmental improvement work e.g. Street Pride and Chatteris in Bloom.	In Bloom	Ongoing	In Bloom has children's group Little Bloomers and Street Pride encourages Young people's involvement. In Bloom will also contact schools seeking pupils help.
☒ To request a more visible presence of PCSOs, in the parks and skateparks, to encourage and further develop positive relations with local children and young people.	Police	Ongoing	PCSOs do work with young people. FDC has installed a CCTV camera at Wenny Skatepark to provide reassurance to youngsters. CTC will maintain & pay running costs of camera.
☒ To explore opportunities for improving the skills of children and young people in relation to the play equipment currently available in the parks and skateparks.	F.D.C. & C.T.C.	Summer 18	CTC will encourage FDC to organise training sessions, for safe use of the the Parkour equipment and skateparks, during school holidays.
Business Survey			
<i>Action Points for consideration</i>			
☒ To consider if there is a need for a one way traffic system on the High Street to ease the flow of vehicles and make parking easier.	C.C.C.	Long Term	The idea has been explored in the past. There are concerns it would speed up the traffic, cause mayhem and Railway Lane is not suitable to take extra traffic.

	Responsibility	Timescale	Comment
<p>☒ The local authority should provide more business friendly rates to enable businesses to thrive and establish themselves. Owners should be encouraged to refurbish premises.</p>	F.D.C. & Govt	Long Term	Not in Town Council's remit; business rates set by Government administered By FDC. Town Council cannot influence refurbishment but usually recommends approval of plans for improvements.
<p>Promotion of businesses within the South Fens Business Centre is a good idea to help start-up businesses that don't need town centre locations.</p>	F.D.C.	On Going	Agree & F.D.C. is continually promoting the Centre.
<p>☒ Business support from the Town Council and Fenland District Council needs to be promoted.</p>	C.T.C. & F.D.C.	On Going	C.T.C. is forming a group to look at ways of promoting the town and encouraging businesses to set up in the town. It is supporting the bid to set up an Enterprise Zone in Chatteris and financially supports groups such as the Christmas Lights and In Bloom who attract visitors to Chatteris.
<p>☒ Create a directory of Town businesses – the preferred format would be an electronic version. [A list has been created as part of this survey which could be used to create a directory].</p>	C.T.C.	1 Year	Agree to work on creating a directory as soon as work on updating the Town Guide is complete. Will use list suggested.

	Responsibility	Timescale	Comment
☒ Ensure CCTV cameras are effective and an audit assurance of effectiveness is carried out.	C.T.C. & F.D.C.	On Going	F.D.C. audit CCTV, produce monthly reports & representative of C.T.C. attends regular CCTV liaison meetings. Operators respond to requests to view CCTV evidence. Camera at Wenny Rec has reduced vandalism.
☒ To attract and retain employees support initiatives that help people develop the relevant skills and experience.	Employers	On Going	Not in C.T.C.s remit.
☒ More capacity is needed at the local doctors' surgery.	N.H.S. & Local Practice	Long Term	C.T.C. consulted with doctors & the main problem is attracting sufficient doctors.
☒ More affordable housing, especially starter homes are wanted.	F.D.C.	On Going	Agree, issue is being addressed. Policy LP5 of the Fenland Local Plan states that all new developments of 10 or more dwellings must include 25% affordable housing.
☒ Consideration needs to be given to ways of making the bus service more attractive to potential passengers e.g. introduction of a more commuter-friendly service.	C.C.C. & Stagecoach	On Going	Fully agree and C.T.C. is continually pressing for improved bus service and will continue to do so.

