

2014/15

2015/16

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£

## BALANCE SHEET AS AT 31st MARCH 2016

150,000.00	<b>INVESTMENTS HELD</b>			<b>150,000.00</b>
	<b>CURRENT ASSETS</b>			
	Cash at Bank			
1,489.43	Current Account	10,350.70		
69,858.43	Business Reserve (Base Rate Tracker)	94,676.67		
70.00	Cash in Hand	<u>70.00</u>	105,097.37	
4,780.26	<b>ADD</b> Sundry Debtors (as scheduled)		5,500.30	
<u>76,198.12</u>			<u>110,597.67</u>	
	<b>LESS CURRENT LIABILITIES</b>			
-5,214.56	Sundry Creditors (as scheduled)		<u>-2,457.49</u>	
<u>70,983.56</u>	<b>NET CURRENT ASSETS</b>			108,140.18
<u>220,983.56</u>	<b>NET ASSETS</b>			<u><b>258,140.18</b></u>

## Represented by :

## Capital Reserves

21,925.13	General Capital Reserve			22,143.47
91,052.03	Leisure Centre Capital Reserve			91,958.77
12,495.37	Closed Circuit Television Reserve			14,619.81
1,195.92	<b>Old Railway Line Development Fund</b>			1,195.92
15,157.91	<b>All Weather Pitch (Cromwell) Carpet Replacement Fund</b>			24,398.49
4,971.50	<b>Town Plan Fund</b>			4,701.78
<u>146,797.86</u>				<u>159,018.24</u>
8,545.47	<b>Summer Festival Holding Account</b>			10,395.78
820.89	<b>Mayor's Charity Suspense Account</b>			536.89
	<b>Tesco Grant Fund</b>			4,660.00
	<b>Honeysome Rd Solar Farm Cont</b>			10,000.00
<u>156,164.22</u>				<u>184,610.91</u>
64,819.34	<b>General Fund</b>			73,529.27
<u>220,983.56</u>				<u><b>258,140.18</b></u>
		-37,156.62		

0.00

2014/15		£	£	2015/16
£				£
<b>INVESTMENTS ACCOUNT</b>				
	Investments held 1st April 2015			
120,000.00	Santander/Barclays			0.00
	Lloyds			150,000.00
	Investments repaid			
-120,000.00	Santander / Barclays			0.00
	Lloyds			-150,000.00
207.12	Interest Received - Lloyds Investment		187.91	
1,237.09	Accrued Interest Lloyds (S/Drs)		<u>1,302.19</u>	1,490.10
0.00	New Investments - Barclays			0.00
150,000.00	- Lloyds			150,000.00
	Interest Apportioned to :			
-228.41	General Capital Reserve			-218.34
-948.55	Leisure Centre Capital Reserve			-906.74
-109.34	CCTV Capital Reserve			-124.44
-157.91	All Weather Pitch (Cromwell) Carpet Replacement Fund		-1,490.10	-240.58
<u>150,000.00</u>	<b>Investments held 31st March 2016</b>			<u>150,000.00</u>

**GENERAL CAPITAL RESERVE**

21,696.72	<b>Balance B/Fwd 1st April</b>			21,925.13
0.00	Transfer from General Fund			0.00
228.41	Investments Account - Apportionment of Interest			218.34
<u>21,925.13</u>	<b>Balance C/Fwd 31st March</b>			<u>22,143.47</u>

**LEISURE CENTRE CAPITAL RESERVE (Min 1 - 8th October 2002)**

90,103.48	<b>Balance B/Fwd 1st April</b>			91,052.03
0.00	Transfer from General Fund			0.00
948.55	Investments Account - Apportionment of Interest			906.74
<u>91,052.03</u>	<b>Balance C/Fwd 31st March</b>			<u>91,958.77</u>

**CLOSED CIRCUIT TELEVISION RESERVE (Min 126 - 3rd October 2000)**

10,386.03	<b>Balance B/Fwd 1st April</b>			12,495.37
2,000.00	Transfer from General Fund			2,000.00
109.34	Investments Account - Apportionment of Interest			124.44
<u>12,495.37</u>	<b>Balance C/Fwd 31st March</b>			<u>14,619.81</u>

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**ALL WEATHER PITCH (CROMWELL) CARPET REPLACEMENT FUND**

7,500.00	<b>Balance B/Fwd 1st April</b>	15,157.91
157.91	Investments Account - Apportionment of Interest	240.58
7,500.00	Transfer from General Fund	9,000.00
<u>15,157.91</u>	<b>Balance C/Fwd 31st March</b>	<u>24,398.49</u>

**OLD RAILWAY LINE DEVELOPMENT FUND (Min 68 - 7th August 2001)**

1195.92	<b>Balance B/Fwd 1st April</b>	1,195.92
0.00	Transfer to General Fund	0.00
<u>1,195.92</u>	<b>Balance C/Fwd 31st March</b>	<u>1,195.92</u>

**TOWN PLAN FUND**

0.00	<b>Balance B/Fwd 1st April</b>	4,971.50
4,971.50	Transfer from General Fund	-269.72
<u>4,971.50</u>	<b>Balance C/Fwd 31st March</b>	<u>4,701.78</u>

**SUMMER FESTIVAL HOLDING ACCOUNT**

5,337.02	<b>Balance B/Fwd 1st April</b>	8,545.47
3,208.45	Transfer from General Fund	1,850.31
<u>8,545.47</u>	<b>Balance C/Fwd</b>	<u>10,395.78</u>

**MAYOR'S CHARITY SUSPENSE ACCOUNT**

229.20	<b>Balance B/Fwd 1st April</b>	820.89
591.69	Transfer from General Fund	-284.00
<u>820.89</u>	<b>Balance C/Fwd 31st March</b>	<u>536.89</u>

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## TESCO GRANT FUND

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<b>Balance B/Fwd 1st April</b>	0.00
Transfer from General Fund	4,660.00
<b>Balance C/Fwd 31st March</b>	<b>4,660.00</b>

## HONEYSOME RD SOLAR PANEL FARM CONTRIBUTION

<b>Balance B/Fwd 1st April</b>	0
Transfer from General Fund	10000.00
<b>Balance C/Fwd 31st March</b>	<b>10,000.00</b>

## GENERAL FUND

46,215.90	<b>Balance B/Fwd 1st April</b>		64,819.34
	Income in Year		
7,500.00	All Weather Pitch Carpet Replacement Fund	9,000.00	
5,328.10	Summer Festival Holding Account	6,442.96	
	Tesco Grant Fund	10,000.00	
2,867.00	Mayor's Charity Suspense Account	535.00	35,977.96
	Honeysome Rd Solar Farm Contribution	10,000.00	
1,648.18	VAT Recovered	1,704.93	
7.00	VAT Income	1,538.73	3,243.66
142,276.69	General Revenue		137,455.62
<u>159,626.97</u>			
	Expenditure in year		
0.00	Old Railway Line Development Fund		
-2,119.65	Summer Festival Holding Account	-4,592.65	
	Tesco Grant Fund	-5,340.00	
-2,275.31	Mayor's Charity Suspense Account	-819.00	-11,021.37
	Town Plan	-269.72	
-1,655.18	VAT Incurred	-3,243.66	-3,243.66
-116,701.75	General Revenue		-126,745.69
<u>-122,751.89</u>			
-2,000.00	Renewal Contribution - CCTV Reserve		-2,000.00
	Transfers to/from Reserves and Funds		
0.00	Old Railway Line Development Fund		
-7,500.00	All Weather Pitch Carpet Replacement Fund	-9,000.00	
-4,971.50	Town Plan Fund	269.72	
-3,208.45	Summer Festival Holding Account	-1,850.31	
	Honeysome Rd Solar Frm Cont	-10,000.00	
	Tesco Grant Fund	-4,660.00	
-591.69	Mayor's Charity Suspense Account	284.00	-24,956.59
<u>-16,271.64</u>			
<u>64,819.34</u>	<b>Balance C/Fwd 31st March 2016</b>	8,709.93	<b>73,529.27</b>

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**RECEIPTS IN ADVANCE**

0.00	0.00
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**YEAR END CREDITORS**

	3,528.66 Premises	433.53
	439.43 Administration	18.70
	31.95 Officers Training and Travel	
	281.11 Allotments	176.30
	0.00 Recreation Grounds	1,100.00
	675.00 External and Internal Audit	700.00
	205.59 Mowing equipment	
	24.32 Meetings	18.97
	28.50 Town Plan	
	0.00 Jointly Funded Schemes	
	0.00 Historic Festival	
	Miscellaneous	9.99
		<b>2,457.49</b>

**YEAR END DEBTORS**

	2,802.11 Premises Service Charges - Museum	2,586.93
	741.06 Customs & Excise - VAT	1,538.73
	1,237.09 Investment interest	1,302.19
	Mayors allowance refund	72.45
		<b>5,500.30</b>

**ANALYSIS OF GENERAL REVENUE INCOME**

	117,000.00 <b>Precept</b>		121,000.00
	10,554.00 <b>Council Tax Reduction Scheme Grant</b>		10,183.00
	<b>Rents and Lettings</b>		
	3,321.50 Allotments - Rents	3,243.00	
	140.00 Museum - Rent	140.00	
	2,802.31 Museum - Service Charges	2,586.93	5,969.93
	<b>Other Income</b>		
	8,015.79 Business Rates Refund		
	165.01 Miscellaneous Income	170.00	
	237.40 Mayor' Allowance Refund - previous years	72.45	242.45
	<b>Investment Interest</b>		
	40.68 Bank Accounts	60.24	60.24
			<b>137,455.62</b>

	<b>Employees</b>		
43,789.66	Officers - Salaries and Employer's Contributions	48,978.13	
<u>6,586.36</u>	Gardener - Pay and Employer's Contributions etc	6,827.95	56,974.56
	Recruitment - Financial Officer	<u>1,168.48</u>	
	<b>Premises</b>		
1,567.44	Repairs and Maintenance	2,994.21	
3,112.82	Running Expenses	3,275.53	
2,203.03	Insurance	2,252.79	
1,836.90	Business Rates		
2,805.53	Fees - Business Rates recovery		
1,338.61	Telephones and internet	<u>1,337.60</u>	9,860.13
	<b>Administration</b>		
4,039.36	Administration Expenses	3,813.18	
96.65	Office Equipment	400.00	
199.80	Officers Travel and Training	217.75	
675.00	Audit Fees - External and Internal	<u>700.00</u>	5,130.93
	<b>Summer Arts etc</b>		
1,100.18	Summer Children's Fun	1,129.36	
3,100.00	Summer Festival - Grant	<u>3,100.00</u>	4,229.36
	<b>Services</b>		
1,348.79	Allotments	1,455.20	
1,218.00	Recreation Grounds and Grassed Areas	2,274.81	
572.30	Mowing Equipment	1,199.61	
4,550.00	Museum - Grant	4,050.00	
6,300.00	King Edward Centre Contribution towards Staffing Costs	6,350.00	
300.00	Youth Service Provision	934.50	
	Gas Lamp Project	860.03	
153.64	Jointly Funded schemes - Highways Improvements		
17,710.00	Closed Circuit Television Cameras - Maintenance Contribution	<u>18,770.00</u>	35,894.15
	<b>Members and Civic Expenses</b>		
0.00	Members Training and Travel	0.00	
	Elections	4,252.70	
825.00	Mayor's Allowance	719.00	
43.25	Civic Expenses etc	17.00	
850.00	Civic Newsletter	850.00	
88.50	Miscellaneous	49.99	
28.50	Parish Plan		
2,886.44	Town Guide		
240.99	Meeting Expenses etc.	<u>117.87</u>	6,006.56
	<b>Grants to Voluntary Organisations</b>		
7,135.00	Donations and Grants		8,650.00
<u>116,701.75</u>			<u>126,745.69</u>

CHATTERIS TOWN COUNCIL

ACCOUNTS 2015/16

2014/15

2015/16

£

£

SUPPORTING INFORMATION

[ A ] ASSETS

[ 1 ] Movements in the Year

[ a ] No assets were purchased in the current year :

[ b ] No assets were disposed of in the year.

[ 2 ] Assets held at 31st March 2016

[ a ] Community Assets

Although Chatteris Town Council has purchased playground equipment, this belongs to and is maintained by Fenland District Council.

[ b ] Other Fixed Assets

427,080	Council Offices / Museum ( including conversion costs ) (value quoted by the Council's insurers at the 1st April 2016)	461,887
68,995	Closed Circuit Television Cameras (purchased)	68,995
60,000	Allotment Land	60,000
6,250	Old Railway Line	6,250
1,149	Little Acre Fen	1,149
<hr/>		<hr/>
563,474		598,281

[ B ] BORROWINGS

No loans to the Council were outstanding as at the 31st March 2016

[ C ] LEASES

No leases were in operation as at the 31st March 2016

[ D ] DEBTS OUTSTANDING

Debts outstanding and due to the Council as at the 31st March were as follows : -

	Less than 3 months old	
2,802.11	Chatteris Museum Trust - Proportion running costs 14 Church Lane	2,586.93
741.06	Customs & Excise - VAT	1,538.73
	Investment Interest	1,302.19
	Mayors Allowance Refund	72.45
<hr/>		<hr/>
3,543.17		5,500.30

CHATTERIS TOWN COUNCIL

2014/15

£

[ E ] TENANCIES

ACCOUNTS 2015/16

2015/16

£

13/12/2016

During the year the following tenancies were active : -

[ a ] Council as Landlord

None

[ b ] Council as Tenant

per annum	Landlord	Property	Type	per annum
275.00	Mrs C Chubbock	Allotment Land	Repairing	275.00

[ F ] SECTION 137 LOCAL GOVERNMENT ACT 1972

[ 1 ] Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of **£7.36** per head of electorate for the benefit of the people in the area on activities or projects not specifically authorised by other powers.

[ 2 ] The limit for the Council in the year ended 31st March 2016 was **£60,293** (electorate 8,192)

[ 3 ] The following grants were made to voluntary organisations : -

	Payee	Nature of Payment	£
3,150.00	Chatteris Xmas Lighting Committee	Contribution towards lights	3,200.00
1,600.00	Chatteris in Bloom	Contribution towards town display	1,650.00
200.00	Chatteris Good Companions	Donation - Local Activities	200.00
100.00	M A G P A S	Grant - Running Expenses	100.00
100.00	Royal British Legion	Grant - Remembrance Band / Reception	100.00
235.00	Royal British Legion (Youth Section)	Grant - World War I war graves cleaning	0.00
100.00	Volunteer Centre Fenland	Donation - Running Expenses	100.00
350.00	Cambridgeshire School Libraries	Summer Reading	350.00
250.00	Rural Cambs Citizens Advice Bureau	Grant - Running Expenses (Section 142)	250.00
100.00	Come and Be Heard	Grant - Running expenses	0.00
0.00	Victim Support Fenland	Grant - Running Expenses	0.00
100.00	Chatteris Civic Society	Grant - Running Expenses	0.00
150.00	Chatt Community Car Scheme	Grant - Running Expenses	200.00
100.00	Fenland Assoc for Comm Transport	Grant - Running Expenses	100.00
100.00	Chatteris Neighbourhood Watch	Grant - Expenses of meetings	100.00
0.00	Cambridgeshire Hearing Help	Grant - Running Expenses	150.00
250.00	Chatteris Town Bowls Club	Grant - Improvements to facilities	0.00
150.00	Ormiston Dad's Group	Grant - Activities	0.00
100.00	What Next	Grant - Running Expenses	150.00
	Chatteris Cricket Club	Sports Grant Mini Scoreboard	500.00
	Chatteris Town Tennis Club	Sports Grant Floodlights	500.00
	Chatteris Bowls Club	Sports Grant New Pathway	500.00
	Chatteris Town Football Club	Sports Grant Vandal Proof Container	500.00
	<b>7,135.00</b>		<b>8,650.00</b>

CHATTERIS TOWN COUNCIL

ACCOUNTS 2015/16

2014/15

2015/16

£

£

[ G ] AGENCIES

During the year the Council undertook no Agency work on behalf of other local authorities.



[ H ]                    **ADVERTISING AND PUBLICITY**

No expenditure was incurred during the year

[ I ]                    **SUPERANNUATION**

The Council authorised employees to become members of the local government pension scheme, administered in this area by Cambridgeshire County Council.

Three employees are currently in the scheme

<b>7,900.58</b>	Employers Contributions made in the year	<b>11,010.84</b>
30.0%	Rate of contribution - Percentage of pay	31.0%

[ J ]                    **TRUSTEES**

Representative Members are Trustees of the Lambe Trust. The purpose of the Trust is to distribute interest from its capital investments annually to people living in Burnsfield Street, Chatteris who meet certain age and residential criteria. This trust is not under the control of Chatteris Town Council

**CERTIFICATION**

**The abovementioned Balance Sheet, Income and Expenditure analyses and Supporting Information fairly reflects the financial position of Chatteris Town Council as at the 31st March 2016 and have been approved by resolution of the Council.**

**Signed** . . . W Haggata  
( Mayor )

**Date** . .03/05/16 .....

**Signed** . . . A Papworth  
( Financial Officer )

**Date** 03/05/16 .....