

# CHATTERIS TOWN COUNCIL

## Minutes Dated 5<sup>th</sup> February 2019

1884

1 of 13

Minutes of the meeting of Chatteris Town Council held on Tuesday 5<sup>th</sup> February 2019 at the Council Chambers, 14 Church Lane, Chatteris.

**Present:** Councillors W Haggata (Mayor), I Benney, A Hay, P Murphy, F Newell, K Patterson and J Smith.

### **212) To Accept Apologies for Absence**

Apologies for absence had been received from Cllrs L Ashley, A and J Carney and I Taylor.

### **213) Declarations of Interest & Dispensations to Speak and Vote on Declarable Pecuniary Interests**

Cllrs Benney, Hay, Murphy and Newell declared an interest in all planning matters as members of Fenland District Council's planning committee.

### **213) Open Forum**

Two members of the public were welcomed to the meeting by the Mayor.

The first resident said she had spoken to Cambridgeshire County Council and the Town Clerk regarding a footpath issue. Signposts had been removed from the footpath at Fenton Lode and barbed wire, fencing and a plough had been erected across a public footpath making it inaccessible. The resident pointed out it was a Right of Way which had been blocked. She was also concerned that people were shooting across the footpath. The Clerk said the local Highways officer had informed her that the post of Rights of Way Officer was currently vacant so he was taking a note of Rights of Way issues until a new officer was appointed. Cllr Hay asked the resident to forward to her details of the issue (photographs were handed over) and said she would take the matter up with the relevant County officer.

The second resident, who had also attended the January council meeting, said he was hoping the police would be present as he had issues to raise with them. The Clerk said she would pass on any issues.

The resident said the field behind The Elms was now quieter as it had been fenced off but he was still very concerned about motorbikes and quad bikes shooting through the town, often doing wheelies and sometimes the riders had no helmets. Gates had been deliberately taken off their hinges to allow the riders access to prohibited droves and they were also using public footpaths (the other resident confirmed they had been riding down Rosemary Lane). Cllr Benney promised to visit the resident the following morning to hear his concerns.

**214) Minutes of the Previous Meeting**

The minutes of the Town Council meetings held on Tuesday 8<sup>th</sup> and Tuesday 29<sup>th</sup> January 2019 were agreed and signed by the Mayor as a correct record.

**215) Matters Arising from the Minutes**

Members had received a copy of the letter sent to Barclays Bank setting out all the points made at the extraordinary meeting of the council when the bank's closure was discussed. The letter set out the impact on the community and suggestions on how the impact of the closure could be alleviated. Cllr Carney had been concerned there had been no mention of social deprivation but the Clerk had assured him the words would be used in future communications with the bank.

**216) Speakers re: LHI Bid for Safety Barrier at Sixteen Foot Bank Road**

Cllrs Will Sutton and Maureen Davies and Mr Graham Chappell were welcomed to the meeting, by the Mayor, and asked to state their case.

Cllr Sutton explained the reason behind the visit was to try and persuade Chatteris Town Council to join forces with Christchurch, Manea and Wimblington Parish Councils in applying for a joint LHI scheme to install a barrier at the Honey Farm bend of the Sixteen Foot Bank Road. He said he was aware the Council had previously turned down the suggestion.

Cllr Sutton said there had been two deaths in the Sixteen Foot River with the motorists entering the river at the bend in the road and the aim was to ensure there was not a third death. It was felt a collective bid would result in fencing being erected at that point.

Mr Chappell explained how he had managed to get Peterborough City Council to erect a 250 metres long barrier along the North Bank Road between Whittlesey and Peterborough but this was only after an 18-year-old girl had died at the scene. The approximate cost of the barrier was £50,000. There had been no further accidents at the location. Mr Chappell argued the presence of the barriers was a clear indicator that motorists should take care.

Members asked about installing average speed cameras along the Sixteen Foot Bank road but were told the cost was prohibitive.

Mr Chappell said the County Council had suggested pursuing the idea of the barrier through a joint LHI bid. The cost of the barrier would be £50,000 – 70,000. Each bidder could access £10,000 worth of funding if they agreed to put in £1,000. Three parish councils had so far agreed to each go for £10,000 worth of funding and Mr Chappell's charity was prepared to

contribute £10,000 to the scheme so help from other town and parish councils was needed. Mrs Davies said Doddington Parish Council was being approached and when members asked about March Town Council they were informed an individual councillor had been spoken to. Cllr Sutton said the Police and Crime Commissioner had also been approached as he had a road accident victims' fund. Cllr Sutton admitted the barrier was really the responsibility of the County Council but they had made it clear the only way to fund it was through LHI.

The Mayor said the request would be considered again but he warned the Town Council was desperately trying to get funding for a crossing outside Cromwell Community College.

### **217) Police Matters**

Members had received the following report:

#### **'Local Police**

Please see attached the confidential report from the policing team and Sgt Lugg on the Fenland Neighbourhood Policing team's work over the past month.

In an email PCSO MacLeod had confirmed he was working with FDC in an attempt to stop quad bikes and motorbikes accessing the field at the rear of The Elms. Pc Jacob Reeves, local neighbourhood officer for Chatteris, said he had responded to incidents on a number of occasions but it was difficult to take action because there were so many entrances and exits to the field. He believed the answer was for the landowners to take proper steps to prevent unauthorised access to their land.

#### **Neighbourhood Alerts**

13/1/19: Message from PCSO MacLeod about a number of items found in Chatteris which were believed to have been stolen during shed burglaries. Anyone believing the items could be theirs was advised to contact March police station.

17/1/19 & 24/1/19: Round-up of convictions from the Fenland and Cambridge areas.

26/1/19: Notification that two men had been arrested and were in custody for attempted armed robberies including the armed robbery at Applegreen Petrogas in Chatteris.

28/1/19: Follow up to the above saying two men had been charged with three counts of attempted armed robbery.

28/1/19: Round-up of convictions relating to Fenland.

4/2/19: Notification from Cambridgeshire Constabulary that they have joined forces nationwide by ceasing to take reports of lost property and accepting only certain types of found items. The advice is to visit the force website for guidance about what to do if you lose or find an item. Items capable of containing data (mobile phones, computers, etc.) will be accepted by the police, as will cash and wallets which are identifiable, unidentifiable cash and identity and personal documents.'

The Clerk said Sgt Lugg had sent apologies he was unable to attend the meeting and said he hoped to attend the March meeting.

Cllr Benney was keen to raise certain issues with the police. He said a white van and cars were overstaying the 30 minute waiting time in the High Street (the van being parked up for days and weeks at a time causing problems for the traders) and he wished to urge the police to issue parking tickets to encourage people not to park in the High Street.

Cllr Benney was also concerned about the number of break-ins, particularly of sheds, since Christmas. Councillors agreed people should be encouraged to report all break-ins even if the police appeared to take no action. Cllr Patterson said there was a pattern to the break-ins with sheds often being broken into twice within a period of two weeks. Her shed had been broken into. The police were not sending anyone out to investigate and often people thought it was not worth calling the police, although she always encouraged them to do so. The Mayor agreed it was important to report all crime so patterns could emerge and Cllr Patterson said the police needed to convince victims it was worthwhile to reporting a crime.

The resident indicated a wish to speak and the Chairman suspended the meeting to allow her to do so. She said many people were putting details of break-ins on the Chatteris Discussion page and it might be helpful for the police to view the page.

Cllr Benney said he was also trying to help a resident of St Martin's Close who was alleging drug dealing in the bungalow next door. She was collecting and recording information. The police did not appear to be bothered by the drug dealing but Cllr Benney called on the police not to ignore drug dealing as this often led to other forms of crime.

Cllr Patterson was concerned by the announcement that the police would no longer deal with lost and found property. She was concerned that anyone finding an item of high value might be guilty of committing a crime if they kept it but they would not know who to hand it to. The Mayor pointed out with increasing pressure on police officers they did not have time for such a service and Cllr Smith said it was not a statutory duty. Cllr Hay pointed out people often used social media to return items. It was agreed to writing expressing disappointment and pointing out a gap had been created that was not being filled by anyone else.

#### **218) FDC, Street Scene, Section 106 and CCTV Updates**

Members had a copy of the latest updates (**copy attached**).

#### **219) Financial Officer's Report**

##### Financial Statement

Members had before them a budgetary control statement for the Revenue (Precept) Account as at 30<sup>th</sup> January 2019 showing expenditure of £160,553.51 and income of £188,261.92 (includes a full year's precept income) compared with budgets, along with a bank reconciliation statement and a summary statement of reserves and funds balances.

It was **RESOLVED** that the report be noted and approved.

**220) Payment of Accounts**

It was **RESOLVED** that the payment of the following accounts be noted and approved: -

Financial Officer	Payroll February2019	1,028.80
Town Clerk	Payroll February2019	1,497.37
HMRC	Payroll February2019	628.71
Cambs Pension	Payroll February2019	1,281.95
Zen Internet	Monthly Website fee Feb/March & Domain name renewal	22.78
Zen Internet	Monthly Website fee Jan /Feb	10.79
Barclays	Bank Charges	8.00
One Com	Monthly Phone Bill	74.28
Ethos Inc. Walters	Additional meterage re photocopier	81.76
Viking	Stationary Order	213.79
PC OK	Additional labour & new HDMI Cable for new PC	62.00
Communicorp	Local Councils Update renewal subscription	100.00
Clerk	Reim re mileage and sundries for Tree planting & Allotments	66.56
Wave	Council Offices water bill	65.42
Wave	RHS Allotments	63.76
Camguard Fire & Security	Take over Initial check & inspection, reset & monitoring	264.00
Camguard Fire & Security	Annual Maintenance two visits per year	288.00
Camguard Fire & Security	Intruder Alarm upgrade	1260.00
Cambridgeshire Police Shrievally Trust	Voluntary Grant	350.00
SLCC Cambs	End of Year Finance event	5.00
Wave	Amended amount due to meter reading. Original sum of £304.52 was estimated and listed on January's schedule of payments. Amended amount is correct reading to date.	3.97
King Edward Centre	Centrepont Newsletter Annual Renewal	850.00
G I Marshall	Summer Festival Friday night entertainment deposit	100.00

Cash	Petty Cash	<b>1889</b> <b>6 of 13</b>  69.95
<b>Total</b>		8,396.89

## **221) Draft Updated Financial Regulations for Approval & Subsequent Amendment to Standing Orders**

### **Draft Financial Regulations Update for Approval**

The Financial Officer advised Members that the Council's Financial Regulations were due to be updated. Members were advised that there had been changes made to certain regulations since the Council's current Financial Regulations were adopted and approved in February 2012.

Members had received a copy of the updated draft Financial Regulations with the agenda for their information. Members were advised that the Financial Officer had adopted the NALC 2016 Financial Regulations model template. This template was the most up to date version of the Financial Regulations and Members were assured that all financial updates were included in this model.

Members were advised that the Internal Control Appendix A & Internal Auditor Terms of Engagement Appendix B of the Financial Regulations would no longer be required to form part of the Financial Regulations as all the information was included in the updated model. This information also formed part of the Financial Review which was updated and approved by Members annually by resolution.

The Financial Officer proposed that Members should approve the draft updated model of the Financial Regulations 2019 in preparation for the Financial review which would be considered at March's Council meeting.

### **Amendment to Standing Orders**

Members were advised that Standing Order 18 Financial Controls & Procurement would need to be amended due to the amendments in the updated Financial Regulations. The value for setting different procedures for procurement had changed from £19,000 to £25,000 therefore, **Standing Order 18xi** should read: - 'procurement policies (subject to standing order 18 c) below) including the setting of values for different procedures where a contract has an estimated value of less than £25,000.

'Standing Order 18 C should read: - 'Financial regulations shall confirm that a proposed contract for the supply of goods, materials, service and the execution of works with an estimated value in excess of £25,000

shall be procured on the basis of a formal tender as summarised in standing order 18(d) below.’

It was **RESOLVED** that the draft updated Financial Regulations be noted and approved and it was also **RESOLVED** that the amendments to Standing Order 18 xi & 18C be noted and approved.

**222) To agree Continuation of Payments by Bacs, Chaps, Variable Direct Debits & Standing Orders**

The Financial Officer advised Members that under the Financial Regulations No. 6.9 the approval of the use of BACS or CHAPS to process payments should be renewed by resolution of the council at least every two years.

The introduction of Bacs Payments was approved by Members at the February 2016 meeting (Min No.211) and then approved for continuation at February 2017 meeting (Min No 210).

The Financial Officer proposed that Members should approve by resolution the renewal of the use of payments by Bacs or Chaps as per the Financial Regulations No. 6.9.

The Financial Officer advised Members that under Financial Regulations No. 6.7 the approval of the use of payment by variable direct debit should be renewed by resolution of the council at least every two years. Members were advised that variable direct debits were used to pay utility supplies i.e. gas, electricity, water & phone bills, photocopier lease and additional costs outside of the lease contract i.e. additional copier meterage, website monthly admin fee & license renewal for ICO.

The Financial Officer proposed that Members should approve by resolution the renewal of the use of payments by variable direct debits as per the Financial Regulations No. 6.7.

The Financial Officer advised Members that under Financial Regulations No. 6.8 the approval of the use of payment by banker’s standing order should be renewed by resolution of the council at least every two years. Currently the council had no standing order payments set up on the banking system but Members were advised that the approval of the use of payment by banker’s standing order was still required to be approved by resolution of the council to cover future standing order requests that the council may receive.

The Financial Officer assured Members that any future standing order requests would be reported individually for approval at the appropriate monthly council meeting.

The Financial Officer proposed that Members should approve by resolution the use of payments by banker’s standing order as per the Financial Regulations No. 6.8.

It was **RESOLVED** that the use of Bacs, Chaps, variable Direct Debits & Banker’s Standing Orders to process payments should be renewed and approved and that the report be noted and approved.

## 223) Planning

Cllr Smith (Vice Chairman) presented the minutes of the Planning Working Group meeting held on Tuesday 29<sup>th</sup> January 2019 (**copy attached**).

The group had made recommendations on applications a) to d) (as shown on the **appended list**), and members endorsed the comments on a) and c) and made slight amendments to b) and d). They also considered two further applications.

It was agreed to return the applications to Fenland District Council marked as follows:

- a) Support
- b) Support if there is a condition that screening is included at the rear of the site to block the view of the cars from public footpaths.
- c) Support
- d) Support if the windows are of conservation standard and have been approved by the Conservation Officer.
- e) Support if the extension meets the required building standards.
- f) More information required about the business and its impact on a residential cul-de-sac.

## 224) Leisure & General Purposes Working Group Report & Recommendations

Cllr Smith (Chairman) presented the minutes of the Leisure and General Purposes Working Group meeting held on Tuesday 15<sup>th</sup> January 2019 (**copy attached**).

L56) Green Dog Walkers: Members formally agreed to purchase 100 dog tags and 100 rolls of poop bags for the Green Dog Walkers scheme. The Clerk said FDC hoped to launch the scheme at the end of February/beginning of March when a new dog bag dispenser was installed at Furrowfields Recreation Ground.

L57) Pocket Park: Cllr Smith said the Council had the offer of some fruit bushes for the park. The Clerk said she and the Financial Officer had been trying without success to get a third quote for the formation of a pond and dipping platform at the Pocket Park and asked for Council's permission to go ahead with the cheapest of the two current quotes for the work. This was agreed.

It was also reported the cost of diverting the footpath around the gate was £821 (plus VAT) and the cost of diverting the footpath and extending the footpath to the pond was £921 therefore it made financial sense to go with the second option. This was agreed.

L58) Town Guide: Cllr Patterson passed around a draft copy of the new town guide. It was agreed Cllr Smith and the Clerk should proof read it after Cllr Patterson had made a couple of adjustments. It was hoped the finished guide would be ready to distribute at the annual town meeting on the 15<sup>th</sup> March. Members were happy with the style of the new look guide. Cllr Patterson was anxious to see a copy of the first guide off the printers press to ensure there were no problems before the print run began.

L60) Annual Town Meeting: Members agreed to the suggested date of 15<sup>th</sup> March 2019.

L61) Town/Community Plan: Cllr Smith was anxious to ensure the Council demonstrated it had actioned many of the points raised in the town/community plan at the Annual Town Meeting. Cllr Smith and the Clerk agreed to go through the plan and highlight what had been achieved.

Cllr Murphy agreed to get a map showing the location of all the bins in Chatteris.

### **225) Wenny Road Crossing Update**

Members had received a copy of a very long reply from the manager of the Cromwell school project following the Council's complaints that the plans for a new school did not include provision for a crossing.

The letter included the following paragraphs:

"The initial design work to enable planning is near completion and it appears that the increase in the school size or the change in age range does not drive the need for a crossing. Additionally, Highways have not required a crossing during our discussions with them. The reasoning for this is that a large part of the school population, existing and new, will access the school from Eastwood and the Wenny Estate i.e. from existing areas of population in Chatteris. Both of which do not need to cross Wenny road. Additionally, there is currently no large population centre to the other side of Wenny road opposite the school, or for some distance into the town, that would use or need a crossing. Consequently, there appear no drivers to install a crossing due to either current or proposed use of the school.

This would change if development to the east of the school i.e. across the road (when/if it does come forward), as any residential development would introduce a higher risk as there will be the need for pupils from this development to cross the road directly outside the school. Should this development occur it is likely that the developer would have to provide traffic mitigation measures, which could include crossing facilities for this location as they will be causing the need. The requirement for provision of these measures would be secured as part of any planning approval for the residential development."

The letter also said the Highways Officer had suggested a zebra crossing could introduce a safety issue and as a result of the advice the County Council was not currently bringing forward proposals for a crossing within the proposal.

Councillors were all angered and horrified by the reply. Cllr Murphy described it as ridiculous and unbelievable, Cllr Carney as a total load of rubbish, particularly the claim that a large part of the school population did not need to cross Wenny Road. The Clerk had already written to point out at least half the school population from Chatteris had to cross the road to get to school and it was pointed out many more crossed it to access the recreation ground and the shop.

It was agreed the way forward was to obtain evidence from the school about how many children crossed the road since the pupils had already called for a crossing.

Cllr Patterson said the pupils were very keen on raising awareness campaigns and in recent weeks a survey had been carried out on how children got to school which might help with the argument. She gave the name of the teacher now in charge of the school council and said she would speak to the teachers about the issue. She also confirmed there had been a number of near misses when pupils crossed the road.

Cllr Hay said she would contact Highways about the issue and try to discover the name of the Highways officer who gave advice about the crossing. Cllr Benney said he was prepared to do a head count one morning to establish how many children did cross the road.

### **226) Growing Fenland Chatteris Update**

The Mayor said a positive Growing Fenland meeting had been held in January. He had been particularly impressed by the contributions of the head pupils from Cromwell Community College who were not daunted by a room full of adults and put forward some good ideas.

However, Cllr Benney the Chairman of the working group was less impressed, particularly with the consultants. He claimed they had just picked some ideas from the town plan and did not appear to be listening to suggestions from the group, in particular the need to work with Stainless Metalcraft to establish an enterprise zone and the need to encourage more businesses in the town possibly through reduced rates for a set period. He was concerned there was no mention of trying to attract more development on the Tesco site or the third phase of the ring road. Cllr Benney suggested there was also a need for higher end housing and adult education in addition to youth training.

He felt the consultants should be looking at ideas to develop the Tithe barn as a meeting area for the town, parking issues and the development of more small industrial units and should be looking after existing businesses. It was agreed Cllr Benney should put all his concerns in a letter to the consultants.

Cllr Murphy said there was a similarity between the ideas being suggested by the consultants for all four of the market towns. The Masterplans would include quick wins, medium term schemes and long term ideas.

The Clerk said the consultants had stated the interim plan would be ready to present to the public in time for the annual town meeting in March and she had therefore designed a poster advertising the Masterplan as the main attraction at the meeting. However councillors were concerned about the quality of what they would be promoting, particularly if there had been no opportunity to go through the plan ahead of the annual town meeting.

It was agreed to query if the interim report would indeed be ready in time for the annual town meeting and if there would be an opportunity for the working group and the Council to go through the recommendations ahead of that meeting.

The Council had agreed to have a table at the Golden Age Fair, being organised by Fenland District Council at the Sportsman on the 12<sup>th</sup> February, and to include on that table information about Town Council activities and the Masterplan.

#### **227) Plans for Annual Town Meeting**

The date had been set, 15<sup>th</sup> March, and the venue was booked. It was agreed to discuss the format of the meeting at the Leisure meeting the following week.

#### **228) FDC & Clarion Housing Replies to Concerns about Housing**

In response to the concerns raised by the Town Council about how housing providers' Clarion would respond if an elderly resident of a sheltered housing complex was left without heating, Mr Dan Horn from FDC had forwarded a lengthy letter which had already gone to FDC members outlining Clarion's response to heating problems.

The letter stated Clarion had a contract with Swale Heating and assured members Swale would always try and solve the problem at the first appointment. If this was not possible customers would always be provided with temporary heating. The letter claimed customer satisfaction for Swale's performance was 91%, 24 hour repair turnaround was 87.5% and FDC was 100% compliant on gas safety. The letter also gave contact details for anyone wishing to report a fault.

Members noted the letter.

#### **229) Pride in Fenland Awards Nominations**

The Council had been invited to put forward nominations for the Pride In Fenland Awards. Two individuals were suggested but the Clerk advised that it would probably be best for the Council to only nominate groups and suggested those who had put forward the idea of individuals could make nominations in their own right.

#### **230) Improvements to Furrowfields Car Park**

A press release had been received from Fenland District Council about new improvements to Furrowfields car park in a bid to crackdown on boy racers causing anti-social behaviour. Improvements already introduced included a speed reducing ramp at the car park entrance to prevent vehicles entering and exiting at high speeds and raised rubber kerbs between rows of parking bays to stop vehicles drifting and racing.

Cllr Murphy said there were also plans to narrow the roadway into the car park and to upgrade the street lighting. He said the work would be carried out in stages.

Cllr Smith said she and Cllr Carney had been invited to meet with the CCTV operators to discuss possible changes to the CCTV coverage of the area.

### 231) Traffic Issues

Dock Road: The Clerk had received a visit from a resident of Dock Road concerned that there were no street lights along the road although there was housing the length of the road. The resident was also concerned that vehicles were speeding past her house on the way to the industrial estate at the bottom. She had approached both the County Council and Fenland District Council about street lighting and traffic calming measures and had been told to approach the Town Council. The Clerk explained that the Town Council did not own any street lights and it was really the County Council's responsibility. The Clerk did suggest approaching FDC to query if any of the permissions for developments along the road had contained a condition that a street light should be erected.

Sixteen Foot Bank: Cllr Murphy said the meeting should consider the request made under item 216) for help with the costs of a barrier along the Sixteen Foot Bank road.

He said he was dead against using the Town Council's LHI bid to try and gain £10,000 for the scheme. He suggested it was too far from Chatteris and it was up to the County Council or the Drainage Board to finance such a safety measure and they were trying to devolve their responsibilities to town and parish councils. He pointed out the Forty Foot Bank Road with all its problems was closer to Chatteris.

The Clerk advised members that going in with the parish councils would mean the Town Council would not be able to submit a plan for LHI funding for a scheme in Chatteris in that year.

Members agreed that a crossing outside Cromwell Community College was a much higher priority and the Council was often approached and asked to apply for LHI funding for a scheme in Chatteris itself.

Cllr Newell was in favour of supporting the Sixteen Foot Bank proposal but members agreed not to commit the council's LHI bid to that scheme. They agreed the Clerk should write to those who attended the meeting saying they were in support of their campaign for a barrier but could not support it financially and would not commit their LHI bid to the scheme because the safety of young people in Chatteris was paramount and the Council received almost monthly requests to submit LHI bids for projects in Chatteris. The Council's LHI bid would be based on a scheme requested by residents.

MVAS & VAS: The Clerk was still struggling to put up the MVAS (Mobile Vehicle Activated Safety) unit and in the meantime Cllr Hay had been informed that the VAS units in London Road, which were faulty, would not be repaired and would be taken down. After initially complaining about the removal Cllr Hay had asked if the posts supporting the VAS units could be retained so they could be used for the MVAS.

Victoria Street: The Clerk had also been in correspondence with a resident of Victoria Street complaining about buses using the street as sewers had collapsed and houses had vibrated. The resident had queried why buses were able to ignore the 7.5 tonnes weight limit and had been informed by Stagecoach that this did not apply to buses. The resident had also emailed

the County Council portfolio holder for transport and he had asked Stagecoach if there was any chance the buses could be re-routed.

Disabled Parking Bay: The Clerk had been informed the application for a disabled persons parking bay in Horsegate Gardens (which the Town Council had opposed) would be determined with the local member on the 21<sup>st</sup> January. Cllr Hay said the meeting had not gone ahead and was being re-scheduled.

Re-surfacing: Notification had been received of road closures at Oilmills Road, Ramsey Mereside, and the B1050 Chatteris Road, Somersham, for carriageway resurfacing and patching. In addition the application for a temporary road closure (at nights) and temporary 40mph speed limit on the A141, to come into effect on the 1<sup>st</sup> February, had been approved.

Road works: The latest bulletins listing road works & events affecting the highway had been received as had the IHMC Incident Report for December 2018.

### **232) Correspondence**

Members had before them a list of correspondence received since the last meeting (**copy attached**).

### **233) Reports**

There were no reports.

### **234) Items for the Next Agenda**

No items were put forward for the next agenda.

